

From: Shawn Stone
Subject: JOB OPENING: Executive Director - Gila Watershed Partnership of Arizona

EXECUTIVE DIRECTOR POSITION OVERVIEW

As a non-profit organization, the Gila Watershed Partnership of Arizona (GWP), partners with a wide variety of stakeholders to fulfill the mission of conserving natural resources, enhancing the environment for all users, maintaining or improving the local economy, increasing recreational opportunities, increasing water quantity, improving water quality and to planning and acting to avoid and minimize damage from large storms, floods, and other natural disasters. GWP was first organized in 1992, and has a long history of working with the communities of the Upper Gila Watershed to improve social and environmental conditions impacted by watershed health issues.

GWP will hire the services of an Executive Director to serve as the chief executive for the organization, and provide leadership and direction to the staff. The Executive Director reports to the GWP Board of Directors, and is responsible for assisting and implementing the organization's strategic plan. It is the intent of GWP that this will be a long-term position.

POSITION REQUIREMENTS

- Create and sustain a positive working environment
- Recruit, train, manage, and motivate a professional conservation-oriented staff
- Board development and recruitment
- Serve as the public spokesperson for the organization and coordinate monthly general meetings, quarterly steering committee meetings, and conference outreach efforts
- Increase community awareness of and engagement with GWP
- Foster partnerships with other entities, organizations, and state/federal agencies
- Lead and coordinate monthly Sustainable Funding meetings with the goal of diversifying funding for long-term financial

IDEAL CANDIDATE

- Five years minimum experience managing a non-profit organization
- Established financial management skills and experience with QuickBooks accounting software
- Proven success in various fundraising efforts
- Experience in managing and motivating staff
- Education and/or experience in a natural resource and/or environmental management field
- General computer skills including Microsoft Office and data management; ability to maintain files in a consistent and organized fashion
- Strong interpersonal skills and an ability to interact with a wide variety of constituents
- Demonstrated experience in community development and partnership cultivation, with experience in establishing organizational relationships that encourage diversity and inclusivity.

Additionally, applicants must have:

- A willingness and commitment to support the mission of the Gila Watershed Partnership and the goals and objectives of GWP's vision.
- A valid state driver's license and ability to pass a standard background check
- Supervisory experience of project contractors and staff employees; able to provide oversight and daily management of their related activities.
- An ability to work well under pressure and effectively handle sensitive situations and relationships
- An ability to work flexible hours, including evenings and weekends, and travel as needed

WORK ENVIRONMENT

- We ask that the candidate reside in Graham or Greenlee county and/or be willing to move to this area within 3 months of hire date
- Ability to pass a federal background check in order to work at the Safford BLM Field Office is required

COMPENSATION

- \$55,000 - \$65,000 depending on experience
- Paid Time Off, Health Insurance, and Cell Phone Reimbursement

APPLICATION DIRECTIONS

To apply for this position, please send your resume (with 3 references) and cover letter, ELECTRONICALLY to info@gwpaz.org.

https://urldefense.proofpoint.com/v2/url?u=http-3A__www.gwpaz.org_about_career-2Dopportunities&d=DwIF-g&c=Ngd-ta5yRYsqeUsEDgxhcqsYYY1Xs5ogLxWPA_2Wlc4&r=e2OJ1azRFn8ihJzb2HxZT0AqoiqLvxfeeTyN59ZLoI&m=UIOkXbVGZG466ISs32ksmaF-kdHHhdyzodpgEllnv4o&s=0sPRQKYT3jRhSxVhCZF7FQVWenXtZcg9gx94cN1R3h8&e=

The position will remain open until filled.